

# Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 4<sup>th</sup> JANUARY 2020.

- 21001: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21002: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr J Reader, Cllr Rees, Cllr Rowson and 3 members of the public. Clerk; S Look. County Councillor Musgrave and District Councillor N Reader.
  - b. Apologies: None
- 21003: **Declarations of interests:** None.
- 21004: **Public correspondence received:**
- a. Overgrown vegetation encroaching on pavements on Skipwith Road and Wenlock Drive. Moss on Wenlock Drive. Landscaping / reseeding request for grass on Wenlock. Draft response to resident circulated to councillors prior to the meeting explaining the procedure for reporting this. Response agreed by councillors.
- 21005: **Public session:**
- a. Request for opportunity at the end of each Parish Council meeting for members of the public to comment on matters discussed. Agreed by councillors.
  - b. Member of the public expressed thanks to the Parish Council for organising the relocation of the bus stops on the A19. Chair to ascertain if fares have been reduced now the stop is within the CYC boundary.
- 21006: **Updates from other authorities:**
- a. No District or County Councillors present at this point in the meeting.
- 21007: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 7<sup>th</sup> December 2020.

## Finance and Governance

- 21008: **Finance report (RFO):**
- a. Account balances and reconciliation:

		<b>Community account</b>	<b>BMM account</b>
i.	Account balances as reported at last meeting (as at 1 <sup>st</sup> December 2020):	<b>£7,091.19</b>	<b>£28,956.43</b>
ii.	Payments made since last meeting:		
	Clerks November salary	-£	
	Clerks October and November expenses	-£73.90	
	R Rowson – Village Green fence concrete	-£184.00	
	NYCC – new feeder pillar Jubilee Fountain	-£640.55	
	T Chambers – NDP meeting	-£16.40	

	Escrick Developments Ltd – machinery hire for village green fencing	-£208.83	
	J Massey – leaf /moss clearance	-£115	Nil
	Ark Facilities Ltd – Annual grass cutting	-£3444.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	Autela payroll services July-November	-£85.43	
	HMRC – clerk salary payment (uncleared)	-£8.60	
	Balance transfer to community a/c		-£8000.00
iv.	Receipts:		
	Balance transfer from savings a/c	£8000.00	
v.	Account balances as at 29 <sup>th</sup> December 2020:	<b>£9,924.92</b>	<b>£20,956.43</b>
vi.	Uncleared cheques:		
	Ciq Agency – NDP Design Code work	-£3360.00	

b. Routine payments to be made:

viii.	Clerks December salary	-£
ix.	S Look – Clerks December expenses	-£49.31
x.	Escrick Park - Playing field rent	-£10

c. Purchases / exceptional payments to be approved and made:

xi.	Nil	
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## Highways

21009: **Highways: Skipwith Road and VAS sign**

- a. Agreed that the speeding data for the VAS sign will be sent to councillors on a link rather than having a monthly agenda item.
- b. NYCC have not responded to the request for village gateways yet. Clerk to follow up.

21010: **Highways: A19 traffic concerns**

- a. No update on proposed pedestrian crossing scheme on A19/Skipwith Road. Still awaiting response from City of York Council.

21011: **Ongoing highways issues:**

- a. Update given on highways issues raised following the December 2019 meeting (listed below).
  - i. Overgrown foliage on A19 outside The Parsonage. No progress. Clerk to follow up with NYCC. It was reported that the poor visibility due the overgrowth could have contributed to the cause of a recent RTA. NYCC Highways have confirmed they will repair the damaged kerb stones, verge and fire hydrant.
  - ii. Bridge damage on Main Street. NYCC have confirmed they will carry out cosmetic repairs only including patching to the cracked area of the footway at the bottom of the parapet wall and point up some of the brickwork. They acknowledge further damage to the brick parapet wall, not caused by the RTA but reported that it is safe and emergency works are not necessary. A bid for a scheme to rebuild the parapet wall has been submitted to County Hall.

21012: **Concerns regarding HGV's travelling through the village:**

- a. Request for enforcement action to request spot checks on HGVs on Skipwith Road sent to North Yorkshire Police. North Yorkshire Police have confirmed they are aware that lorries use Skipwith Road to access premises to the south of Escrick. There is a 7.5T limit on this road, but this does not apply to vehicles accessing premises within the 7.5T restriction area (which runs down to North Duffield). Due to the fact that there are a lot of places that lorries attend on that road, the police have reported that it is not possible to police without stopping every lorry which is not practical. The majority of Councillors were not satisfied with this reply and would like it escalating. Clerk to follow up.
- 21013: **20mph zones:**
- a. No update from Cllr Musgrave as he was not present at time of agenda item. Clerk to follow up.
- 21014: **Bus stops:**
- a. Costings/options for installing a bus shelter with seating at the northbound A19 layby by City of York Council considered by councillors. Resolved to request a two bay shelter with end panels similar to the Wenlock Arms one at an estimated cost of £2680 +VAT. Councillors agreed to contribute 50% towards the shelter. To be confirmed with CYC. Agreed to delegate to the clerk to place order. Clerk to also request a litter bin at the bus stop.
  - b. CYC have not yet provided costings/options for installing a streetlight to cover the bus stops. Clerk to follow up.
- 21015: **Streetlights:**
- a. Installation of a replacement streetlight on Hollicarrs Close to be done early January. It was programmed to be erected in December, but the NYCC streetlighting vehicle was off the road.
- 21016: **Request for parking restrictions on the end of Skipwith Road between Dower Chase and the A19:**
- a. NYCC to add to the Traffic Regulation Order requests to be considered in the Spring. The request has been on the list in the past and therefore councillors requested it to be flagged up with County Councillor if there is no progress.

## Maintenance

- 21017: **Maintenance issues:**
- a. Cllr Reader had nothing to report. Agreed to remove ivy from over a grit bin at the end of The Glade.
  - b. No update on the 'appearance and environment' initiative.

## Planning

- 21018: **Planning, new applications considered by councillors:**
- a. No new planning applications received.
- 21019: **Planning determinations noted:**

- a. No new planning determinations received from SDC however it was noted that 2020/0449/HPA, 2 The Glade, Escrick was refused by committee. Cllr Coulson recorded thanks to Cllr Reader for calling it in and his support with the application.

**21020: Planning, ongoing:**

- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No progress.
- b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- c. 20/01546/FUL: Former North Selby Mine, New Road, Deighton. Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravans and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year. To be decided at the Planning Committee meeting to be held on 7<sup>th</sup> January 2020 with recommendation for approval. Resolved that Cllr Coulson will speak at the meeting on behalf of the Parish Council to reiterate key points agreed in the original consultation response.

**21021: Selby Local Plan consultation**

Councillors agreed to the proposed approach presented by Cllr Rowson with regards to public engagement and responding to the planned consultation. Consultation process will be considered by the Executive Committee on 7<sup>th</sup> January 2021 to get signed off. To be promoted to residents on PC website and social media. Leaflet drop (to include details of a proposed landowner consultation) to be distributed late January encouraging residents to respond to the consultation. This will include a request to copy the Parish Council into their response so that a representative response can be made by the PC. SDC to publish public consultation on 29<sup>th</sup> January 2021. Feedback from residents to be reviewed at the Parish Council meeting on 1<sup>st</sup> March 2021 and key points to be considered. Draft response to be circulated to councillors on 4<sup>th</sup> March 2021. Extraordinary meeting of the Parish Council to approve final response to take place on 8<sup>th</sup> March 2021. Agreed to respond on both preferred sites and non-preferred sites. Consultation closes 12<sup>th</sup> March 2021.

**21022: Planning working group**

- a. Cllr Coulson had nothing further to raise.
- b. No update on the Conservation Area Review.

**21023: Planning, Neighbourhood Plan:**

- a. Cllr Rees updated Councillors on the NDP. Live document and Design Code draft documents were received from our consultants (Integreat Plus) in December. Live document to be circulated to councillors early January for comments by 1<sup>st</sup> February Parish Council meeting. Design Codes document still needs some work to be done before circulation. This will be issued to the Parish Council in March for comments and approval at the April Parish Council meeting. Aiming for the informal public consultation on the NDP to take place in April/May, before submitting to Selby District Council who will arrange the formal consultation and referendum. Next NDP group meeting to be held w/c 11<sup>th</sup> January 2021.

## Other items

**21024: Escrick 10K 2021**

- a. Councillors approved the use of the village green for the Escrick 10k.

- 21025: **Escrick Playing Field**
- a. Request from Wheldrake Junior Football to use Escrick Playing Fields. Agreed subject to details being confirmed such as insurance, site access, parking and maintenance. To request proposal clarifying these points from the PFA to be agreed at the next meeting.
- 21026: **COVID-19**
- a. COVID-19 arrangements for Parish Council services and facilities will be updated according to the latest government legislation. The playground will remain open unless issues are raised at a local level and then it will be closed.
- 21027: **Current perception of Parish Council being seen to represent local issues and opinion.**
- a. Councillors considered feedback given on the Parish Council in particular historic comments on Wikipedia. It was agreed to carry out a programme of engagement with residents, including a survey, to identify issues that residents feel the Parish Council should focus upon. It was agreed it would be best if this took place after the Local Plan and NDP consultations, and in time for it to influence priorities for setting of precept in December. Aim for July.
- 21028: **Correspondence received:**
- a. North Yorkshire Police, Fire & Crime Commissioners Precept Consultation. Noted.
  - b. Selby District Council – Community statement of involvement. Noted.
  - c. YLCA: White Rose Update. Noted.
  - d. YLCA training bulletin. Noted.
- 21029: **Items for the next meeting:**
- a. Report that rumble strips opposite Queen Margaret’s School on Skipwith Road had not been reinstated after recent tarmacking.
- 21030: **Comments from members of the public:**
- a. Local Plan Landowner public consultation. Request made to allow members of the public to respond to an online communication rather than on zoom to make it more accessible for residents.
  - b. Request for the ‘no exit’ signage at The Parsonage entrance to be improved and made more clear for drivers. It was noted that this point had already been included in the Council’s response to the recent application for parking on the site.

## Part 2

- 21031: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**
- 21032: **Grass cutting contract**
- a. Interest has been received regarding the grass cutting quotes from interested suppliers. One quote received to date, and two others expected. To be evaluated under correspondence ahead of the next meeting.

**Meeting closed at 21:10.**

Signed: Richard Rowson

Chair, Escrick Parish Council  
Date: 1<sup>st</sup> February 2021